



# EXECUTIVE MEETING MINUTES

**DATE** 21 November 2009  
**VENUE** Brentwood Motel

The meeting opened at 9.40am.

## PRESENT

Rob Mitchell in the Chair, Rick Barber, David Barnes, Owen Cox, Richard Davies, Quentin Duthie, Phil Glasson, Baz Hooper, Graeme Lythgoe, Viv Milne, Barbara Morris, Robin McNeill, Dennis Page, David Round, Lex Smith, Brian Stephenson.

## 1 FORMAL

### 1.1 *Apologies*

Jane Dudley AGREED that the apologies be received

### 1.2 *Confirmation of the Agenda*

President noted that there were a large number of papers for discussion at this meeting and thanked those Executive members who had put time into their preparation. The Secretary was thanked for his persistence in ensuring papers came in. The President also drew attention to the need of the Executive to develop a more efficient approach of handling information through a strong sub committee structure.

It was generally agreed that priority at this meeting should be given to those matters supported by papers with recommendations that had been previously circulated.

It was noted that papers without recommendations need not be discussed and any items not previously notified would be unlikely to be considered.

### 1.3 *Confirmation of minutes of Exec meeting held 5 September 2009 in Wellington*

THAT the minutes of the Executive meeting held 5 September 2009 be confirmed

AGREED

### 1.4 *Report from FMC Mountain & Forest Trust*

1.4.1 The minutes of the meeting held on 21/6/09 and the phone conference held 1/9/09 were received.

1.4.2 It was reported by the Trust Secretary that the phone conference scheduled for 17/11/09 did not take place as planned.

## 2 ADMINISTRATION & GOVERNANCE

### 2.1 *Correspondence*

AGREED that the correspondence as previously circulated be approved

## 2.2 *Finance*

2.2.1 The financial position as at 31 October 2009 had previously been circulated to members

THAT the payments for the period 1 September 2009 to 31 October 2009 totaling \$41936.43 be approved for payment retrospectively.

Graeme Lythgoe / Phil Glasson CARRIED

2.2.2 The summary of membership figures as at 30/9/09 prepared by the Secretary was received.

THAT the membership of Lincoln University Tramping Club and Central Taranaki SAR be terminated because of non payment of fees for two years.

Phil Glasson / Dennis Page CARRIED

Noted that both clubs had been written to and that Lincoln would still be invited to participate in the Youth Forum to be held in 2010.

2.2.3 The Secretary reported on the Map Sales. Sales had been far greater than expected with 55 orders for around 4000 maps leading to a potential profit to general funds of \$5000.

Executive congratulated those responsible for this initiative

2.2.4 President outlined his general thoughts re budget for 2010/11 year and ahead. There is a long term need to have a full time person (or equivalent) who can react promptly to issues. The FMC needs to review its funding base and along with this there should be a drive to promote contributions to the FMC Trust.

### 2.2.5 *Presentation of Budget to the AGM*

Viv Milne presented his paper on behalf of the VP's sub committee. After brief discussion it was moved:

THAT the Annual Budget be presented to the AGM for information.

Viv Milne / Owen Cox CARRIED

## 2.3 *President's position* (This item was taken after lunch)

The President presented a personal letter to the Executive about his present situation. After discussion the following was moved:

THAT it is with sincere regret and understanding that the President be granted leave from the 15 January for the remainder of his term and that a sub committee meet as soon as possible to reallocate responsibilities among the Executive for the period February to June 2010.

Phil Glasson / Barbara Morris CARRIED

The sub committee to be Brian Stephenson, Owen Cox, Graeme Lythgoe and Rob Mitchell and expected to meet on 24 November.

## 2.4 *Executive Sub Committees* (This item was taken after lunch)

The Secretary presented the paper on Sub Committee structure. The need was stressed for the Executive to have an effective sub committee structure so that issues could be dealt with between Executive meetings with greater efficiency than at present. After considerable discussion the following sub committees were agreed to:

**A: Management & Finance:**

To oversee the financial affairs of the FMC, employment contracts and other matters not covered by other sub committees:

President (Convenor), Secretary, Treasurer , Owen Cox

**B: Promotion / Publicity / Membership**

This area would be coordinated by one Executive member but the actual work would be carried out by sub committees reporting to this person.

Coordinator **Barbara Morris**

Youth: **Dennis Page**, Jane Dudley, Phil Glasson

To focus on promotion of FMC to Schools, Universities, Polytechs and any other groups primarily concerned with people under 30.

Newsletter **Dennis Page**, President

To produce a monthly newsletter

Web Technology **Phil Glasson**, Quentin Duthie, Richard Davies, Brian Stephenson, Robin McNeill.

To develop improved communications between Exec/Exec , Exec / Clubs and the wider community by the use of web technology

Membership **Barbara Morris**, Lex Smith, Dennis Page, Secretary

To monitor membership trends and to promote membership.

Bulletin **David Round**, Rob Mitchell, Brian Stephenson

To monitor the Bulletin and when appropriate recommend changes.  
To liaise with the editor over content and deal with any matters of editorial dispute.

**C Advocacy**

The President would maintain an overall coordination role on Advocacy issues.

The three regional groupings would focus on advocacy issues within their geographical area.

Northern: **Viv Milne**, Barbara Morris, Jane Dudley, Brian Stephenson

Central: **Owen Cox**, Richard Davies, Dennis Page, Bas Hooper, Phil Glasson

Southern: **David Barnes**, Quentin Duthie, Richard Davies, Rick Barber, David Round  
Rob Mitchell, Robin McNeill.

Treaty Issues; **Brian Stephenson**, Owen Cox, Viv Milne.

To monitor issues associated with Treaty Settlements and FMC's interests

Tenure Review **David Round**, Rob Mitchell

To monitor issues associated with Tenure Review and FMC's interests

Campaigns **Quentin Duthie**, Dennis Page, Rick Barber, Rob Mitchell, Owen Cox, Robin Mc Neill

To monitor & manage Campaigns the FMC engages in. It was noted that membership of this committee would change as the campaigns change and that some members would only be focussed on a single campaign whereas others would be working on more than one campaign.

## 2.5 *Constitutional Changes*

This paper was deferred to the March 2010 meeting.

## 2.6 *Club size and fees.*

After discussion regarding the enforcement of the minimum fee for clubs and the relationship between actual club size and FMC Membership the following were moved:

THAT the Executive affirm that the 2010 Sub renewals make it clear that the minimum subscription is for 10 members.

Phil Glasson / David Barnes CARRIED

THAT member clubs be educated on the importance of reporting accurate membership numbers to FMC at the time of sub renewal;

to ensure that all members receive their proper membership benefits  
to increase the impact of advocacy representation to Government and politicians.  
to help ensure FMC is adequately funded to carry out its constitutionally agreed objectives.

Rob Mitchell / Owen Cox CARRIED

## 2.7 *Honoraria*

Viv Milne presented the results of the findings of the VP's sub committee charged with reviewing Honoraria. After brief discussion the following were moved:

- 1 THAT the honorarium for President continue at \$15,000 per annum for the 2010/11 financial year
2. THAT the honorarium for Secretary be set at \$4,000 per annum for the 2010/11 financial year
3. THAT the honorarium for Treasurer be set at \$4,000 per annum for the 2010/11 financial year
4. THAT the intention at this time is that in November 2010 the honoraria sub-committee will continue to expand the honoraria of the Secretary and Treasurer.
5. THAT nomination forms make it clear that candidates should ensure they are fully informed as to all aspects of the position they are accepting nomination for.
6. THAT following the 2010 AGM the honoraria sub-committee consists of the Vice President (convenor) and two Executive members that do not receive honoraria.

Viv Milne / Owen Cox CARRIED

## **2.8 March Meeting (6/7 March 2010)**

After discussion it was AGREED that the FMC should invite members of the local clubs to join the Executive for the evening meal on Saturday 6 March and that the FMC would pay for the President of each club (or a club member nominated by the club President).

It was also AGREED to invite (at their cost) the DoC Conservator, A representative from Fish & Game and a representative from Forest & Bird.

It was AGREED that we invite and pay for Mike Floate to attend this evening meal in recognition of his work on our behalf in the area of Tenure Review.

David Barnes is coordinating this function.

All Executive members are expected to participate in the Sunday trip which would finish in time for most people to catch flights back to the North Island.

## **2.9 Annual General Meeting (12/13 June 2010)**

The President raised the point that he would be overseas on Study work at the proposed date of the 2010 AGM. It was noted and AGREED that as he would be on leave and not chairing the meeting that the date previously set should be confirmed.

## **3 MEMBERSHIP & PROMOTION**

### **3.1 Promotion of FMC in Tertiary Institutions.**

Barbara Morris presented her paper on the promotion of FMC to Polytechnics. After discussion the following motions were put:

1. THAT the nine polytechnics offering outdoor education be invited to become associate members of FMC. The letter of invitation should stress the importance of advocacy to those working in the outdoor recreation field. The letter should be sent around February 2010.
2. THAT, where geographically practical, FMC offers a speaker to talk with students annually on outdoor recreation advocacy issues.
3. THAT a working group be set up to determine the fee structure for polytech associate membership, what is to be supplied in the way of Bulletins, discount cards.

Sub Committee to be Barbara (Convenor), Phil Glasson, Dennis Page and Jane Duthie

Barbara Morris then presented her paper on relationship between FMC and University Tramping Clubs. There were no recommendations as the matter did not lend itself to a clear resolution. David Barnes commented that following his contact with the Otago University Tramping Club an increased level of support towards FMC was expected.

It was AGREED that Richard Davies would make personal contact with Massey, Canterbury and Victoria UTC's and that Jane Dudley should approach Auckland UTC.

It was further AGREED that this matter should be discussed at the planned Youth Forum to be held in 2010 and that the Universities be asked to ensure they are represented.

### **3.2 Youth Forum**

Dennis Page presented the paper on Youth Forum. Noted that this was a report on progress, no recommendations were required. As the forum would now be held early in 2010 it was AGREED that the budget figure in this years Budget be transferred to the 2010/11 Budget.

### 3.3 *Youth Scholarship*

Dennis Page presented the paper on the establishment of a Youth Scholarship. After discussion he following motions were moved:

- 1 THAT the FMC establish a Scholarship for people under 30 commencing in 2010 and that the FMC Trust be asked to support this scheme by providing a maximum of \$2000 per annum.
- 2 THAT the Scholarship scheme run for 3 years initially and be reviewed during the third year.
- 3 THAT the Scholarship scheme be split into two sections:
  - (i) Five \$300 grants for the purposes of allowing young people (< 30) to attend outdoor skill acquisition or training courses from approved providers as set down in the scholarship conditions.
  - (ii) A single \$500 grant for a club sanctioned expedition led by a young person (<30) as set down in the scholarship conditions.

Dennis Page / David Barnes CARRIED

Noted that Dennis Page would now prepare a set of detailed conditions and criteria for the Scholarships.

### 3.4 *Bulletin Format*

The Secretary presented the results of the survey of clubs regarding the format of the Bulletin. It was noted that the survey did not support a change in size. There was a lesser reluctance to change the name. After discussion the following motion was moved:

THAT the Bulletin sub Committee investigate in greater detail the cost of moving to a full colour Bulletin and report back to the March meeting.

Phil Glasson / Graeme Lythgoe CARRIED

### 3.5 *Technology*

Richard Davies presented his paper on the use of technology to improve Exec communication between itself and between the FMC and members by use of web technology . Background papers on the FMC website and a simple survey of IT “awareness” among the Executive were also available.

#### 3.5.1 *Phone Conferencing*

There was general agreement that Phone Conferencing can work and that we should use this technique on a regular basis – particularly with sub committees.

Lex Smith to provide the Secretary with details of access codes / method of payment / guide to setting up and using phone conferencing.

The convenor of any phone conference was responsible for providing to the Secretary within a reasonably short time after the conference call a summary of any decisions made.

Quentin to collate a list of possible “experts” known to be friendly to FMC who could be called on to assist in advocacy issues. Exec members to supply possible names to Quentin.

### 3.5.2 *Web Technology*

After further discussion around blogs/ forums/ email lists/ wikis it was AGREED that Phil Glasson, Richard Davies & Quentin Duthie should get together and make decision about what is realistic to implement and then just “do it”. Exec members would then be expected to make themselves familiar with the technologies being offered. Phil Glasson agreed to take responsibility for preparing simple stepped instructions.

If necessary the discussions could include the professional Web Designer.

### 3.5.3 *Website*

It was agreed that the same group should continuously review the website.

Executive members were reminded of the need to provide material to the website and there was a consensus that supplying material to the website should be given the same priority as supplying material to the Bulletin.

### 3.8.3 *Printing & Publicity* (This item was taken in the afternoon)

The Secretary introduced a paper outlining issues that had arisen at the start of 2009 meeting deadlines and a general discussion on the Annual Report format followed.

It was AGREED that the 2010 Annual report be a similar format to the 2009 one. Black & white text inside, full colour cover on slightly heavier card and be about the same length as 2009 one.

It was suggested that some form of “This is the FMC” Brochure be prepared. Possibly A4 size and including inserts.

The Secretary advised that a printing timeframe for the period February to April would be prepared and it is hoped that people would adhere to the deadlines in this time frame.

## 4 **ADVOCACY**

### 4.1.1 *Campaigns - Mining*

Quentin Duthie reported on progress with the Mining Campaign

Urge people to keep promoting the Postcard campaign. A small number of colour posters promoting this aspect of the campaign were available for Exec members to take and distribute.

The Executive should be trying to consider what land might be removed from Schedule 4 and be prepared to oppose this vigorously. When the changes are made public in February 2010 the Mining Campaign sub committee will prepare the submission on these changes.

The Executive acknowledge the very strong support from the Bulletin Editor and congratulated him on the very positive liaison with the Wilderness Magazine.

Quentin Duthie will coordinate supply of pre printed postcards for members to use.

### 4.1.2 *Campaigns – Wild Rivers*

Quentin Duthie reported that this campaign was on going. The Wild Rivers Day would be held over the weekend of 28/29 November and Executive members were urged to support activities in their area.

#### 4.2 *Conference 2010 / 2011*

The President presented his paper outlining further ideas related to a major conference organised by the FMC. There was general discussion around possible themes, venues & speakers. It was noted that the 80<sup>th</sup> AGM would be held in 2011 and it might be appropriate to combine the AGM with a major conference. In order to attract nationally known speakers the venue might need to be in or near Wellington. It was AGREED to form a committee to present specific recommendations on the conference to the March 2010 Executive meeting.

Committee to be: Brian Stephenson (Convenor), David Round, Robin McNeill, Richard Davies, Rob Mitchell (from Dec 2010), and Owen Cox.

#### 4.3 *DoC Recreational Spending* Paper deferred to March meeting

#### 4.4 *DoC / NGO Meeting 22/10/09*

A report on this had been circulated by email prior to the meeting and there was no further discussion.

#### 4.5 *Mountain Safety Review*

There appears to have been no progress within DoC or MSC on this review. AGREED to raise the matter as a question to the next DoC / NGO meeting.

#### 4.6 *Relationship with SPARC*

Owen Cox distributed a draft paper outlining aspects of our relationship with SPARC. After a brief discussion it was AGREED that this item be referred to the Management & Finance Committee to discuss further and report back to the March Meeting.

#### 4.7 *NZ Game Animal Council*

David Round submitted a late paper outlining the present situation with this Council. There was discussion as to whether the aims of the Council fitted in to the aims of the FMC and it was AGREED that we would make a submission (due Monday 23 November 2009). The Executive authorised David Round to write and put in a submission on behalf of the FMC. Members with views on this Council should make them known to David Round as a matter of urgency.

It was also AGREED that David Round would draft letters to appropriate Ministers reflecting FMC's view on the formation of this Council.

#### 4.8 *Treaty Issues*

The President reported that he would be meeting with the Office of Treaty Settlements on Tuesday 24/11/09 and would appreciate any feedback on issues which might need discussing.

Viv Milne & Brian Stephenson reported on their discussion with Ngai Tuhoe regarding the potential settlement of a treaty claim involving Te Urewera. Ngai Tuhoe had sought a meeting with FMC to explain their stance. Ngai Tuhoe is seeking actual ownership of the park but submit that this would make very little difference to the average user. The status of Tracks & Huts would be maintained.

Concern was raised over the implications of taking a National Park out of the present National Park structure of administration. It was agreed that FMC should continue to maintain a watching brief over this issue and be prepared to engage in discussion where appropriate.

#### **4.9 Research Project**

Rob Mitchell said that his paper on a Research Project would be deferred until the March meeting. Robin McNeill offered to comment on the paper and contribute ideas.

#### **4.10 Northern Advocacy**

4.10.1 Viv Milne reported briefly on the proposed guiding concession to be granted to the Outdoor Pursuits Centre. He indicated he would advise the Secretary who would be preparing the submission.

4.10.2 Viv Milne reported on discussions between himself, Barbara Morris and Brian Stephenson with Tom Walters of the Moana Foundation regarding activity in the Kaimanawas. It was AGREED that FMC should continue to engage in discussion with the owners of the central Kaimanawa Land.

#### **4.10.3 Northern Forum**

Viv Milne presented his paper summarising the Northern Recreation Opportunities Forum.

Noted that this had been very successful and had set a model for future forums in other areas of the country.

THAT Viv Milne, Jane Dudley and Brian Stephenson be congratulated on the success of the Northern Forum.

#### **4.10.4 Principles for Outdoor Recreation**

Viv presented the amended principles which had been discussed at the Northern Forum. These principles had been originally discussed at the September Executive meeting and after a brief discussion it was moved:

THAT the Principles for Outdoor Recreation be adopted as FMC Policy.

Viv Milne / Brian Stephenson CARRIED

It was noted that these could be added to or amended at any point in the future.

#### **4.10.5 Kauri National Park**

It was noted that this was still in the preliminary investigation stage and that no submissions had been called for.

#### **4.11 Central Advocacy**

##### **4.11.1 Molesworth**

Noted that the draft Management plan had not yet been published. Owen Cox agreed to take responsibility for this submission.

##### **4.11.2 Tararua Water Scheme**

Quentin Duthie and Richard Davies had attended the preliminary meeting on this. An email summary had been sent to the Executive. They have arranged for a local member to keep a watching brief on this issue.

**4.12 Southern Advocacy**

4.12.1 Noted that letters had been sent to Ministers regarding the review of aerial access at Milford Sound and to the DoC Conservator in Southland regarding helicopter use on the Humpridge Track.

4.12.2 There was a brief discussion on the recent announcement regarding tunnel access to Milford Sound. No action was resolved.

4.12.3 Dennis Page reported that he was preparing a submission on Ashburton Lakes & Upper Rangitata .

4.12.4 Rick Barber agreed to prepare a submission on the proposal to exchange conservation land around Lake Brunner for forestry use.

**4.12.4 Tenure Review**

It was noted that the FMC may need to prioritise which stations applying for Tenure Review that it submits on. David Round & Rob Mitchell will discuss the list of stations and Rob Mitchell will liaise with Mike Floate.

**4.12.5 Project Hayes Windfarm**

THAT the FMC notes with pleasure that the Project Hayes Wind Farm did not get resource consent and endorses the action of the President writing to the Otago Conservation Board congratulating them for their stand taken against this project.

Rob Mitchell / Phil Glasson CARRIED

**4.12.6 WARO Concession procedure**

No further action required on this issue

**4.13 Reports from other Bodies****4.13.1 Mountain Safety Council**

It was AGREED that the report from Phil Glasson on the MSC AGM be referred to the Management Committee for further discussion.

**4.13.2 Mountain Biking**

Barbara Morris's report on Mountain Biking was received. No action required.

**4.13.3 NZ Geographic Board**

THAT David Barnes be confirmed as the FMC nominee for 2010/2011

Dennis Page / Phil Glasson CARRIED

**4.13.4 Walking Access Commission**

Brian Stephenson gave a verbal report.

THAT FMC endorse the nomination of Brian Stephenson for a further three year term on the Walking Access Commission

Rob Mitchell / Phil Glasson CARRIED

Noted that David Barnes would prepare the FMC submission on the Walking Access Draft National Strategy Document and Draft Outdoor Access Code (Both due 18/12/09)

4.13.5 *NZ Conservation Authority*

Brian Stephenson gave a verbal report.

Noted that the West Coast CMS was proceeding smoothly through the NZCA procedures

As the time to conclude the meeting had been reached it was AGREED that the following items be referred to the Membership Committee for consideration.

Paper on Safety in the Mountains Booklet	including recommendations
Promotion & Publicity Report	including recommendations
Club / Executive Member allocation	including recommendations
Promotion of club membership	letter from Auckland TC

MEETING CLOSED at 5:05pm

Confirmed as a True and Correct Record

Date

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