



## EXECUTIVE MEETING MINUTES

**DATE** 6 March 2010  
**VENUE** Forrester Lodge (Dunedin)

The meeting opened at 8.45 am.

### PRESENT

Brian Stephenson in the Chair, Rick Barber (late), David Barnes, Owen Cox, Richard Davies, Jane Dudley, Phil Glasson, Baz Hooper, Viv Milne, Rob Mitchell Barbara Morris, Robin McNeill, Dennis Page, Lex Smith, Brian Stephenson.

In attendance: Shaun Barnett (Bulletin Editor 8:45am until 4:00pm)

### 1 FORMAL

1.1 THAT as the President was on leave the chair of this meeting be Brian Stephenson

Rob Mitchell / David Barnes CARRIED

#### 1.2 *Apologies*

Quentin Duthie, Graeme Lythgoe, David Round.  
Rick Barber for lateness (arrived 1:00pm)

AGREED that the apologies be received

#### 1.3 *Confirmation of minutes of Exec meeting held 21 November 2009 in Wellington*

THAT the minutes of the Executive meeting held 21 November 2009 be confirmed

Dennis Page / Viv Milne CARRIED

It was noted that the date the President was to take leave was recorded as 15 January but that the President had continued until 28 February.

THAT the date on which the President's leave become effective be amended to 28 February 2010.

Dennis Page / Phil Glasson CARRIED  
(Rob Mitchell abstained)

#### 1.4 *Report from FMC Mountain & Forest Trust*

1.4.1 The minutes of the meeting held on 22/11/09 were received.

1.4.2 The Trust Secretary reported on the phone conference held on 23/2/2010.

An attempt will be made to contact clubs having jubilees with the idea of having a short discussion about the Trust and possibly distributing leaflets promoting the Trust.

A \$200 grant to Brian Wilkins to research river crossing methods was approved

Concern was expressed about the nature of Trust meetings being in bush huts or phone conferences neither of which ever had a full participation of Trust members. Noted that the switch from two day Exec meetings in the second half of the year to fly in/out meetings had eliminated chances for the Trust to meet.

Rob Mitchell offered to prepare a paper on this issue and general promotion of the Trust for the June meeting

THAT the report be received Rob Mitchell / Barbara Morris CARRIED

### 1.5 *In Committee Item*

THAT the Executive move into committee to consider an item of a personal nature.

Rob Mitchell / Viv Milne CARRIED

When the meeting moved out of committee

THAT the motion taken in committee be confirmed

Robin McNeill / Dennis Page CARRIED  
(Secretary abstained)

## 2 ADMINISTRATION & GOVERNANCE

### 2.1 *Correspondence*

AGREED that the correspondence as previously circulated be approved

### 2.2 *Finance*

2.2.1 The financial position as at 28 February 2010 had previously been circulated to members

THAT the payments for the period 1 November 2009 to 28 February 2010 totaling \$74414.07 be approved for payment retrospectively.

Phil Glasson / Owen Cox CARRIED

2.2.2 A preliminary copy of the Annual Accounts was circulated. Noted that the figures here may change due to any later payments.

AGREED that the final approval of the Annual accounts be delegated to the Management Committee

2.2.3 AGREED to defer approval of the draft budget until later in the meeting.

### 2.5 *Constitutional Changes*

The Secretary reported that following email input from members after the November Executive meeting there was majority support to not make any changes to the quorum requirements of the AGM consequent to the change in vote allocation.

THAT having considered the point raised by NZAC at the 2009 AGM relating to the quorum at an AGM the Executive does not recommend any amendments to the constitution on this issue.

Phil Glasson / David Barnes CARRIED

The potential number of votes carried by Executive as club members and with proxies would always be greater than that of a single club.

The aim of the Executive should be to encourage attendance at the AGM by as many clubs as possible so that no one club could have a controlling majority.

## 2.6 *Honoraria*

Viv Milne reported on the Vice President's review of per diems. Presidential honorarium and honorarium for the Vice President's position post June 2010

After discussion the following recommendations were put:

1. That a per-diem payment be paid as follows:

- The payment would reimburse the person for loss of direct income or entitlement from employment or self-employment arising from full or half days spent at meetings as a representative of FMC
- The payment would be subject to prior email approval by one of the President, Vice-president, Secretary or Treasurer (not being the claimant), and the approval copied to the Treasurer and Administration Officer.
- The payment would be for a full or half day depending on the time taken to attend the meeting
- The initial rate would be \$200 per whole day and \$100 per half day.
- The cost to be met from within the budget allocation for the activity

Viv Milne / Rob Mitchell CARRIED

2. That the budgeted figure for the honorarium for President be confirmed at \$15,000 per annum for the 2010/11 financial year.

Viv Milne / David Barnes CARRIED

Noted that this a confirmation of the amount budgeted noting that in the period until June 2010 it may be appropriate to pay a part of this to people standing in for the President

3. That per-diem payments not be payable to the President.

Viv Milne / David Barnes CARRIED

4. That a sub-committee be appointed to develop a job description for the Vice-president.

Viv Milne / Phil Glasson CARRIED

Sub committee is Viv Milne (Convenor), Rob Mitchell, Brian Stephenson & Richard Davies and is to report to June Executive meeting.

Any Executive member with thoughts on this should send them to Viv by 15 April.

## 2.7 *Presidential Responsibilities*

While the President is on leave the following points were noted:

Cellphone & email to be received in first instance by Richard Davies who will forward as appropriate. Brian Stephenson will handle media enquiries except where there may be a conflict in which case he will refer them to other members of the Executive.

The AGM will be chaired by Brian Stephenson.

THAT while the President is on leave his position on the Management Committee be filled by Brian Stephenson

Phil Glasson / Dennis Page CARRIED

## **2.8 Annual General Meeting**

Noted that the Minister of Conservation had accepted an invitation to be the guest speaker in the morning.

The following to be approached to see if they would be interested in making a presentation in the afternoon:

Walking Access Commission (confirmed)

Auckland Regional Council and / or the Auckland Conservator to continue discussion on recreational Opportunities in the north.

Chairperson of NZ Conservation Authority

Geoff Chapple            Te Araroa Walkway

AGREED that we invite our patrons and Mike Floate to the AGM on Saturday

## **2.9 Meeting Dates**

AGREED that the dates of 28 August and 13 November be confirmed as one day fly in / fly out meetings at Wellington airport.

## **2.10 Expert Assistance**

Richard reported on behalf of Quentin that no names had been received so far. Exec members were reminded to forward names to Quentin a.s.a.p. If time permitted later in the meeting then we would gather some names.

## **2.11 Website progress report**

Phil spoke briefly on the previously circulated paper updating members with progress on the website and the archiving project.

AGREED that the FMC register with the Media Fire site for on line storage of archives at an annual cost of \$US125

In addition the Management Committee reported that after due consideration it had agreed to establishing two contracts with Phil Glasson to complete the archiving project and for ongoing maintenance of the website.

THAT the decisions of the Management Committee be confirmed.

Rob Mitchell / Owen Cox            CARRIED

## **2.12 Disposal of Clothing Items in the Lock Up**

Phil alerted the Executive to the need to dispose of sweatshirts & tee shirts from a campaign some years earlier. It was noted that these could not be sold at a discount because of copyright restrictions and there was insufficient stock to attempt offer them again to clubs. It was agreed that they be distributed to the current executive and the balance donated to the Red Cross on condition that they not be resold.

# **3 MEMBERSHIP & PROMOTION**

## **3.1 Matters from the November 2009 meeting.**

Barbara Morris reported on decisions the Membership committee had reached by email related to matters which were on the agenda for the November 2009 meeting but were not discussed.

Safety in the Mountains Booklet:

1. Individual supporters who join or renew from 1/3/2010 will get a free copy; from 1/3/2011 new supporters only will get a free copy.
2. School/polytechnic associate members will get two free copies upon joining/renewing each year and a discount on bulk purchase.
3. Each club be sent one free copy annually, and a discount on bulk purchase.

Publicity/Promotions:

4. Sponsorship of adverts on the website, or full sponsorship of website by one company not approved; deemed technically possible, but not technically desirable at present.
5. The Wilderness magazine will be approached to offer FMC supporter memberships as part of their "freebie" package to subscribers.
6. The possibility of reciprocal discount on membership fees between FMC and F&B not approved as deemed to be unfair to club members who would not get an FMC membership discount on basis of their F&B membership.

Letter from Graeme McGowan, Auckland TC:

7. Agreed no further action was required as president had already written to Graeme

THAT the Executive confirm the decisions 1 to 7 listed above:

Barbara Morris / Rob Mitchell CARRIED

**3.2 Polytech Membership**

Barbara reported that a letter had been sent to all 10 Polytechnics in NZ which offer Outdoor Recreation Unit Standards inviting them to become Associate members. It was noted that one positive reply had been received already.

**3.3 Publicity & Promotion**

Barbara reported that the Membership Committee had designed a brochure to attract Individual Supporters. A copy of the brochure was circulated.

THAT the Executive approve a budget allocation of \$2500 to cover the printing of an Individual Supporter Brochure with the intentions of circulating it initially to as many walking groups as possible.

Barbara Morris / Phil Glasson CARRIED

Noted that if possible additional copies should be printed to give the brochure wider circulation.

THAT the executive approve advertising in outdoor magazines such as Walking NZ and Wilderness during 2010 and budget for this.

Barbara Morris / Rob Mitchell CARRIED

**3.4 Contact with University Tramping Clubs**

Richard and Jane reported that very little progress had been made.

**35 Bulletin**

Shaun spoke to his report outlining his editorial content plans for the next 12 months.

The meeting then discussed the question of whether to move to a full-colour Bulletin. Shaun presented the quotes he had obtained. It was noted that it might be possible to have a full-colour Bulletin printed for very little if any increase in price over the current printing cost. After further discussion the following motion was put:

THAT Shaun continue to investigate further the costing of full-colour printing of the Bulletin and that the Management Committee be delegated to make a final decision on this matter

Dennis Page / Viv Milne CARRIED

It was also moved:

THAT Brian consult with Shaun and the members of the Publication Committee as soon as possible in order to finalise the details of the Bulletin Editor's contract.

Dennis Page / Viv Milne CARRIED

**3.6 Youth Forum**

Jane Dudley spoke to her paper and advised that the date had been set for 1 May 2010 at a venue in Auckland to be finalised

THAT a budget of \$750 be allocated for the Youth Forum.

Jane Dudley / Dennis Page CARRIED

Noted that Exec members with ideas they would like to add to the agenda should advise Jane and that the Executive supported the holding of a day trip for the participants on the Sunday.

**3.7 Youth Scholarship**

Dennis Page presented his paper on the criteria for Youth scholarships. (Criteria are listed as an appendix to these minutes)

AGREED

1. To approach the FMC Trust and ask that the Multi Day Expedition Award be increased to \$1000.
2. That the awards be promoted extensively in the August (starting in 2010) & November Bulletins with a final reminder in the March Bulletin with a closing date of 1<sup>st</sup> Friday in April and the winners to be announced at the AGM.

THAT the criteria as listed with amendment be confirmed.

Dennis Page / Jane Dudley CARRIED

**3.8 Discount Card**

The executive considered two papers presenting alternative options for the Discount Card in 2011 and subsequent years. After discussion it was moved:

THAT the Executive support the general concept outlined in the paper proposing a move to plastic credit card type of discount cards and that the Membership / Promotion Committee investigate further the complete redesign of the discount card for the 2011 year and report progress to the June meeting.

Phil Glasson / Dennis Page CARRIED

There was further discussion about how to continue to promote the card this year and the following motion was moved:

THAT the discount card budget be increased by \$600 to allow for the production of promotion material for retailers to use.

Phil Glasson / Lex Smith CARRIED

Noted that the website address should be included in shop publicity

## **4 ADVOCACY**

### **4.1 *Review of Visitor Safety Intentions***

Noted that nothing had been heard from MSC and the matter seems to have disappeared.

### **4.2 *Bill to make University Student Association Fees voluntary***

Jane spoke to her paper which outlined the negative impact this bill would have on our member clubs in universities.

THAT the FMC make a submission against the Education (Freedom of Association) Amendment Bill

Jane Dudley / Owen Cox CARRIED

Secretary to send copies of the draft submission to university tramping clubs for comment.

### **4.3 *Mining Campaign***

The Executive received Quentin Duthie's report on progress with the mining campaign

Noted that all clubs had been sent preprinted postcards and copies of the F & B Leaflet.

After further discussion on the mining campaign in general it was moved:

THAT FMC commit \$1000 immediately to establish a "2precious2mine" website.

Richard Davies / Phil Glasson CARRIED

Noted

The site to have as much user interaction as possible.

That Quentin had people available who would be prepared to develop this site for us.

That the Secretary was delegated to be the final sign off for this activity

That the \$1000 was to come from the overall campaign budget.

The impending announcement related to mining on Schedule 4 Land would be responded to with a press release from Richard Davies on behalf of FMC.

### **4.4 *Campaigns – Wild Rivers***

Nothing significant to report.

THAT Quentin's report on campaigns be received and that \$10,000 be allocated to campaigns in the year March 2010 to February 2011.

Richard Davies / Phil Glasson CARRIED

#### **4.5 *Conference 2010 / 2011***

Nothing to report. Committee to report to June meeting

Committee is: Brian Stephenson (Convenor), David Round, Robin McNeill, Richard Davies, Rob Mitchell (from Dec 2010), and Owen Cox.

#### **4.6 *Northern Advocacy***

Viv Milne spoke to his report.

He reported on the Outdoor Pursuits Centre concession application, Lake Tarawera Trail, Kaimanawa Access, Kauri National Park. Talisman Mine and the Waitakere Ranges control under the new Auckland model

Noted that Viv Milne would draft a brief report for the June Bulletin on the Government's Auckland City legislation and its effect on the Waitakeres.

#### **4.7 *Central Advocacy***

Owen Cox gave a verbal report covering :

DoC decision to route Te Araroa Walkway on northern main range of Tararuas,  
Molesworth Farm Management Plan - nothing had yet been released  
St James Operational Plan had been released

AGREED that Owen and Rob would investigate the status of the operational plan for St James and in doing so also make enquiries about when its legal status would be finalised.

Rick Barber raised a concern about the rerouting of part of the Abel Tasman National Park track. It was agreed that Rick and David Barnes would draft a letter to DoC Motueka to determine the facts related to this situation.

#### **4.8 *Southern Advocacy***

Rick Barber gave a verbal report mentioning that the Canterbury Conservation Board do not support heli-hunting .

David Barnes reported that the Routeburn Race will now be held in the tourist season which is in line with our request.

Robin McNeill reported that he understood that the Otago Conservation Board was under some considerable pressure from Milford-Dart Tunnel Consortium and the film industry to relax conditions for aircraft operations over that set out in the draft MANP Management Plan. He suggested that an appropriate letter should be sent to the Otago Conservator, copied to the film industry that we expected and anticipated that the film industry and Milford Dart would be treated no differently to us and certainly not more favourably.

Robin also reported that Garry Nixon's term on the Otago Conservation Board was due to finish and that we should write a strongly supportive letter to the Minister, copied to the Conservator, urging for his reappointment for a third term.

Noted that Owen and Secretary will prepare a series of questions under the Official Information Act to find out more about the Hollyford Road proposal.

#### **4.9 *Potential for future research***

Robin introduced the possibility that researchers at the University of Otago could be engaged to provide high quality, impartial, academic reports to provide intelligent discussion for areas that we consider to have strategic merit. It was explained that the reports could be undertaken through normal university funding channels and that

our financial contributions would be limited to disbursements. Possible reports could establish the value of wilderness and the merits, or otherwise of a Haast- Hollyford Highway .

AGREED that the Southern Advocacy Group should follow this up and Robin McNeill offered to coordinate this.

#### **4.10 Tenure Review**

David Barnes agreed to follow up with David Round to determine the current position of the FMC submission on Tenure Review for Erewhon Station. Noted that David had initiated contact with South Island Clubs to see if they had any comments.

There was a need to be aware of possible changes to Tenure Review policy by other NGOS and to consider what impact that might have on FMC's policy. Richard offered to prepare a brief paper highlighting some key points for the June Meeting

#### **4.11 Reports from other Bodies**

##### **4.11.1 Mountain Safety Council**

Phil presented his report deferred from the November meeting which raised the issue of training courses and whether FMC should be endeavouring to bring MSC Branches under our umbrella.

Rick Barber offered to write a draft paper for the June meeting about linking MSC training more directly with FMC clubs.

The question of MSC Branches becoming members was deferred to a later meeting

##### **4.11.2 Mountain Biking**

Barbara Morris's report on mountain biking was received. No action required.

##### **4.11.3 NZ Geographic Board**

Nothing to report

##### **4.11.4 Walking Access Commission**

Brian Stephenson gave a verbal report.

Phil Glasson presented the previously circulated report on the WAC Wellington Forum which covered the Draft Codes, the Mapping Project and the Signage Project.

##### **4.11.5 NZ Conservation Authority**

Brian Stephenson reported that the CMS Review programme is being restarted with CMSs that had been deferred being timetabled for review over the next two years.

#### **THANKS**

Viv Milne and Lex Smith confirmed that they would not be seeking re-election to the Executive in June. A vote of thanks for their work during their time on the Executive was carried with acclamation.

MEETING CLOSED at 5:20pm

Confirmed as a true and correct Record

\_\_\_\_\_

Date

\_\_\_\_\_

## APPENDIX 1

### CRITERIA FOR YOUTH SCHOLARSHIP

- 1. Grants to contribute towards or cover costs of outdoor skills acquisition and training for youth:**
  - (i) The applicant must be under the age of 30 at the time of the closing date of the application.
  - (ii) The applicant must have been a financial member of a tramping, mountaineering or similar club affiliated with FMC for at least one year prior to the application being submitted.
  - (iii) The application must be supported by a written endorsement from the supporting club's executive (e.g. General Committee, Chief Guide or President) and the endorsement should provide evidence of commitment to the club by the applicant (e.g. previous evidence of participation and leadership) and how attending the course will be of benefit to both the applicant and the club (e.g. nurturing future leadership and equipping them with the necessary skills). Clubs are especially encouraged to support those participants where financial hardship or other extreme factors may otherwise contribute towards their non-participation in such a course.
  - (iv) The course under consideration may either be an internally run club course, or an external one provided by an approved provider (Mountain Safety Council, Outdoor Pursuits Centre, or other NZQA recognised outdoors institute). Suitable course topics may include one or some of the following: Bushcraft, Navigation, Introductory or Advanced Alpine / Snow Skills (including Avalanche Awareness), Leadership or similar. In addition to covering enrolment fees, the grant may also be used to cover the costs of travel associated with attending these courses.
  - (v) The maximum amount of the grant will be \$ 300 or the total cost of the course including travel, whichever is the lesser.
  - (vi) A club may only receive one grant of this type per year but may also hold it in conjunction with the Expedition Grant. However, a single recipient within the club may not hold both types of awards in any one year.
  - (vii) The grant is to be used within one year of its receipt and the Club/Recipient is to confirm to the FMC that the course was undertaken. In addition, they must also be prepared to participate in any publicity of the award arranged by the FMC – If these two points are not adhered with, the grant must be repaid.
  - (viii) The closing date for applications is by 5 pm on the first Friday in April of each year. Winners will be announced at the FMC AGM in June and also contacted individually.
  - (ix) Previous winners of a given category of award will not be eligible to reapply for that same type of award in subsequent years.
  - (x) This award can be held with other external awards.
  
- 2. A grant to cover a multiday expedition within mainland New Zealand or its offshore islands:**
  - (i) The applicant must be under the age of 30 at the time of the closing date of the application.
  - (ii) The applicant must have been a financial member of a tramping, mountaineering or similar club affiliated with FMC for at least one year prior to the application being submitted.

- (iii) The application must be supported by a written endorsement from the supporting club's executive (e.g. General Committee, Chief Guide or President) and the endorsement should provide evidence of commitment to the club by the applicant (e.g. previous evidence of participation and leadership) and how undertaking the expedition will be of benefit to both the applicant and the club (e.g. nurturing future leadership, encouraging self-reliance and team building, extending the range of existing skills). The application should specify the destination and objectives of the trip – Ideally it should be to a region of the country that is not well supported by infrastructure such as huts, tracks and bridges. Clubs are especially encouraged to support those participants where financial hardship or other extreme factors may otherwise contribute towards their non-participation in such an expedition.
- (iv) The multi-day expedition must be a minimum of 5 nights duration, be substantially within the conservation estate of mainland New Zealand or its offshore islands, and it must be a club-sanctioned trip. The participants can comprise members of all age-groups. However, the leader of the expedition must be a person that meets the criteria as set down in point (i).
- (v) The maximum amount of the grant will be \$1000 and can be used to contribute towards travel costs of the participants to and from their destination or to purchase party gear (to be owned by the supporting club of the leader) to assist with the successful undertaking of the expedition.
- (vi) A club may receive this award in conjunction with a skills or training grant. However, a single recipient within the club may not hold both types of awards in any one year.
- (vii) The grant is to be used within one year of its receipt and the Club/Recipient is to confirm to the FMC that the course was undertaken. In addition, the recipient must also be prepared to participate in any publicity of the award arranged by the FMC, including articles for its own Bulletin or other outdoors related publications e.g. *NZ Wilderness*, and by being prepared to give talks on the journey to other local clubs where practicable – If these two points are not adhered with, the grant must be repaid.
- (viii) The closing date for applications is by 5 pm on the first Friday in April of each year. Winners will be announced at the FMC AGM in June and also contacted individually.
- (ix) Previous winners of a given category of award will not be eligible to reapply for that same type of award in subsequent years.
- (x) This award can be held with other external awards.