



EXECUTIVE MEETING MINUTES

DATE 25 June 2011
VENUE Wellington Airport

The meeting opened at 9:20 am.

PRESENT

Richard Davies in the Chair, David Barnes, Owen Cox, Phil Glasson, Paddy Gresham, Tony Haddon, Graeme Lythgoe (until 12:30pm), Robin McNeill, Rob Mitchell, Barbara Morris, Dennis Page (3:30pm to 4:15pm) Brian Stephenson, Lesley Topping, Peter Wilson.

1 FORMAL

The President welcomed Paddy Gresham to his first Exec meeting.

1.1 *Apologies*

Rob Brown, Quentin Duthie, Baz Hooper, Dennis Page AGREED that the apologies be received

(NB To maintain consistency with the Agenda, previous minutes and the paper numbering, the minutes will reflect the original agenda order rather than the actual order in which various items were considered)

1.2 *Confirmation of minutes of Exec meeting held 19 March 2011 in Wellington*

AGREED that the minutes of the Executive meeting held 19 March 2011 be confirmed

1.3 *Matters Arising from those minutes (not covered elsewhere in the agenda):*

Memorandum of Understanding with NZDA re HeliHunting - no further response from NZDA

2 GOVERNANCE

2.1 *Management Committee Report*

A report covering Management Committee discussions & decisions between 20/3/2010 and 24/6/2011 was received.

1. CALENDAR

The contract with Craig Potton Publishing was sighted and accepted.

The prices / copy [\$19 non member, \$18 for 1 - 4 copies, \$17 for 5 - 19 copies, \$16 for 20-49 copies and \$15 for orders of 50 or more] were approved. Prices include GST and P & P.

2. CONFERENCE / AGM INVITATIONS

Allan Evans, Arnold Heine, Barbara Marshall, Ray Burrell & John Simpson to be invited to Conference with FMC paying the registration fee (nett of GST fee of \$70.43 pp)

Allan Evans, Arnold Heine invited to AGM with FMC picking up Travel & accommodation
 John Simpson invited to AGM

3. YOUTH SCHOLARSHIP

Dennis advised that only two applications had been received for Youth Scholarships. Both for Expedition Grants. The panel had agreed on the first expedition grant and was of the view that the second application had sufficient merit that it should be supported. It was agreed that the Scholarship Panel be authorised to grant a second Expedition grant provided the total of both grants did not exceed the \$2500 allocated.

4. CONTRACTS

The Contracts for the Webmaster at \$1500 / annum and Bulletin Editor at \$4500 / issue as negotiated by President were approved.

THAT the decisions taken by the Management Committee in relation as outlined above be confirmed.

Phil Glasson / Barbara Morris CARRIED

2.2 *FMC Trust Board*

No meeting had been held

A query was raised as to Trust's Charitable status in light of the recent rulings by the Charities Commission that GreenPeace and National Council of Women were not entitled to Charitable Status because they were advocacy organizations. It was felt that provided the FMC Mountain & Forest Trust adhered to the aims as stated in the Trust Deed then there should be no concern but that a risk may arise if the Trust were to make funds available to the FMC to cover general operations and administration.

2.3 *Appointments to Other Bodies*

The list of appointments to other bodies is attached as Appendix 1 to these minutes.

THAT Graeme Lythgoe be appointed as our representative on the Maerewhenua Trust

Richard Davies / David Barnes CARRIED

THAT the appointments as listed be confirmed.

Phil Glasson / David Barnes CARRIED

2.3.1 Appointment to FMC Mountain & Forest Trust

Noted that David Round's 3 year term as a Trust Board member had expired. It was AGREED that the President approach John Simpson from the Maerewhenua Trust to be a member of the FMC Mountain & Forest Trust Board. After consideration it was determined that this appointment would not create a conflict of interest between the Maerewhenua Trust and the FMC Mountain & Forest Trust .

2.4 *Exec committees & Responsibilities*

First named in **bold** is the convenor.

Management: **President**, Vice President, Secretary, Treasurer, Owen

Regional Groups:

North **Barbara Morris** + Brian Stephenson, Lesley Topping, Dennis Page (Tongariro/Taupo)

Central **Owen Cox** + Paddy Gresham, Baz Hooper, Dennis Page

Top South **Tony Haddon** + Owen Cox, Dennis Page, Rob Brown, Baz Hooper

Bottom South **Peter Wilson** + David Barnes, Rob Mitchell, Robin McNeill

Promotion & Membership **Barbara Morris**, Phil Glasson, Dennis Page

Discount Card + Leaflet **Rob Mitchell**

Honoraria Review Committee **Brian Stephenson**, Rob Mitchell & Owen Cox

Noted that this committee will review Honoraria and make recommendations to October meeting for financial year starting 1/3/2012.

Bulletin Editorial Committee: Not appointed, has not been required for past 4 years . Will be convened by President if needed

Campaigns Not appointed - defer to October meeting

3 ADMINISTRATION

3.1 Finance

3.1.1 Summary of financial position up to 31 May 2011

MOTION THAT the payments and transfers for the following periods:

DATES		CHEQUES		TOTAL
START	FINISH	START	FINISH	
1/3/2011	31/3/2011	5321	5340	\$21,114.43
1/4/2011	30/4/2011	5341	5355	\$24,284.90
1/5/2011	31/5/2011	5356	5377	\$46,723.44
TOTAL				\$92,122.77

as circulated, be approved for payment retrospectively.

Graeme Lythgoe / Phil Glasson CARRIED

3.1.2 Letter from Auditor regarding Reserves

The auditor in their letter of 1/6/2011 has drawn our attention to the fact that our reserves do not meet the criteria of FRS15 (issued by NZICA). It was explained to the meeting that this would result in an increase in income of \$10,000 for the current year showing in the Annual accounts. This action was AGREED to. It was further AGREED that the policy of being able to "tag" funds for a future purpose was highly desirable and the meeting accepted the auditors advice that this be done by way of creating a reserve within the Equity section of the accounts. The Treasurer would ensure that this happened in the accounts for year ending 29/2/2012.

THAT the Auditors be advised of this decision.

Graeme Lythgoe / Phil Glasson CARRIED

3.1.3 Authority to talk to IRD

THAT the Secretary, Treasurer and Administration Officer be authorized to talk with IRD by phone on matters related to taxation for FMC .

Brian Stephenson / Owen Cox

CARRIED

3.2 *IT*

Phil Glasson reported briefly on IT matters.

The number of visits to website is fairly constant. Pages are updated as required though very little has been received from Exec members to help in this regard. The on line Conference enrolment was used for around 50 - 60% of the enrolments. The Archive site is complete and all material which could/should be archived is uploaded to this site. A Calendar sales page has been created and one order has already come in !

Concerned that Exec members were not taking advantage of the Exec Google site and still persisted in discussing issues by multiple emails

3.3 *Club Visits*

Rob Brown is further enhancing the Powerpoint originally prepared by Brian Stephenson.

Brian is scheduled to visit Auckland TC. He noted that they had asked specifically for information about the Travel Club. Brian had approached John Dobbs who was willing to travel to Auckland to promote the Travel Club.

THAT FMC Meet the costs for John Dobbs to travel to Auckland to promote the Travel Club.

Graeme Lythgoe / Brian Stephenson

Noted that Brian would coordinate this and would also approach Auckland TC to see if they would be willing to invite members of other FMC clubs in Auckland to this meeting.

Richard Davies has visited Palmerston North T & MC, Victoria UTC, Tararua TC and Wellington T & MC. He will be visiting the Mt Egmont alpine Club and New Plymouth TC in New Plymouth shortly.

Clubs still to be visited by the allocated exec members as follows:

Rob B	Rangiora TC, Canterbury University TC
Baz	Rangitikei TC

3.5 *Club Registration*

The paper from the Secretary outlining a possible model for implementing the changes carried at the AGM was discussed. There was general agreement with:

- the concept of a staggered fee based on club size
- a differential of \$2 / member between partial declaration clubs and full declaration clubs.
- there be no increase in per member sub for full declaration clubs in 2012

It was agreed that an outline of the proposals should be circulated to clubs for preliminary comment and that the President should make contact with NZAC to discuss the implications with them

A sub committee of Secretary (Convenor) , David Barnes and Lesley Topping to report back to the October meeting.

3.6 *Membership.*

As at 7/6/11 we have renewals from 38 clubs. 13 show an increase, 14 show no change and 11 show a decrease in membership. The number of Individual supporters is now 468 – an increase of 43 since February - April and May saw the largest number per month (10 in April and 12 in May) join via the website since this option was available.

4 new schools have joined and 3 have pulled out.

3.7 *Secretary and Treasurer Positions*

THAT the Management Committee assisted by Brian Stephenson prepare

- A job description
- A draft employment contract
- A remuneration proposal.
- An advertising procedure.
- An appointment procedure

for the positions of Secretary and Treasurer for the October Executive meeting

Phil Glasson / Owen Cox CARRIED

Any Exec members who want to make input to this should make their comments in writing to the President no later than 1 September.

3.8 *Meeting dates 2011/2012*

There was discussion around the format of Executive meetings. There was a feeling that the Executive had insufficient time to get to know each other on a less formal basis and develop a team spirit. The one day fly in / fly out meetings tended to limit discursive debate.

It was acknowledged that moving around the country to give clubs the opportunity to meet the Executive and raise issues had, in recent years, not proved to be a success – but had worked some years ago.

AGREED that for the March 2012 meeting members must be prepared to commit to travelling to the venue on Friday night and the meeting would run over 2 days with a balance between structured meeting time and informal time.

AGREED that the October 2011 meeting would remain a one day meeting but be curtailed in length so that those members who wished could participate in a tramp to the Haurangi Hut overnight on the Saturday.

The following dates & locations were confirmed.

- | | |
|-------------------|--|
| 29 October 2011 | Hutt Valley TC Rooms 10:00 to 3:00 followed by tramp to Haurangi Hut. Graeme Lythgoe / Dennis Page will coordinate travel to/from meeting, to/from the tramp and catering for the meeting & tramp. |
| 9 – 11 March 2012 | A venue to be confirmed in Wellington area. President & Secretary to determine a suitable venue which will enable informal time together as well as structured meeting time. |
| 9 June 2012 | AGM to be held in Christchurch. Secretary to determine a suitable venue. Secretary indicated it would be a venue which can provide meeting rooms, accommodation & catering in the one place. |

10 June 2012 Exec meeting to be held in Christchurch at same venue as AGM.

Probable dates following this:

25 (and 26 August ?) and 3 (and 4 November ?)

4 MEMBERSHIP & PROMOTION

4.1 *Publicity / Promotion*

The paper prepared by Barbara Morris was discussed.

The question of extending membership length for Supporters and offering lifetime membership were discussed. There was not a great deal on enthusiasm for paid lifetime membership though it was agreed it was worth investigating further.

- 1 THAT the promotions committee continues working with the Bulletin editor about the best way to deal with revamping the Join Us Now page.
- 2 THAT the executive approves the promotions committee obtaining costings for design and production of a single-sheet leaflet to be inserted in the 2013 FMC calendar – to report back to the October 2011 meeting.
- 3 THAT the executive approves the promotions committee exploring further the option of extending the subscription terms for individual supporters and also investigating with the treasurer the pros and cons of lifetime memberships; to report back to the October 2011 meeting.

Barbara Morris / Phil Glasson

CARRIED

4.2 *Video Competition*

Peter Wilson submitted a late paper and recommended the competition be abandoned for the current year as there had been no entries. After discussion it was AGREED that a closing date should be set and there should be one more effort to see if there was an interest. If no entries eventuated then the idea should be held over for a year or so and the You Tube channel retained.

4.4 *Photo Competition*

Phil Glasson presented a paper summarizing the 2011 Photo Competition. There had been 184 entries from 23 clubs.

THAT the Executive record its thanks to Shaun Barnett, John Rhodes & Phil Glasson for their work associated with FMC Photo Competition

THAT a sum of up to \$150 be approved for providing 50 duplicated CD's of entries and winners to the 2011 Photo Competition and that these CD's be distributed free of charge to clubs that entered and be sold at \$10 each to all other clubs.

THAT the competition be continued in 2012.

David Barnes / Peter Wilson CARRIED

4.5 Youth Scholarship

Dennis Page presented a paper covering the winners of the first round of the Youth Scholarship:

Max Olsen, Otago University TC to support an expedition into Transit Valley in Fiordland
Miles van der Hue, Kings College Dunedin to support an expedition in the Hollyford / Pike / Martins Bay

THAT the report be received.

THAT the Executive notes the condition of the Maerewhenua Trust's funding increase and allocates \$3,000 from the \$27,000 total donated to the Young Adults Scholarship Scheme and notes that this is additional money to that allocated from the FMC Mountain and Forest Trust (i.e. a potential prize pool of \$5,500 p.a. is available for the 2011-12 year).

THAT the FMC Mountain & Forest Trust be advised of this decision.

Dennis Page / Phil Glasson CARRIED

There were funds still available and after discussion the following motion was moved;

THAT a further round of scholarships be advertised to member clubs and member schools with applications to close in time for a decision to be made before 1 December 2011.

Richard Davies / Dennis Page CARRIED

It was noted that as Dennis would be away through July & August the Secretary would ensure that this offer was made known to clubs and schools.

It was further AGREED that the Youth Scholarship sub committee should review the timing and nature of these awards for 2012.

4.6 Travel Club

The comprehensive report prepared by John Dobbs was received.

Peter Wilson volunteered to produce an article for a Bulletin drawing on the experiences of previous participants in Travel Club trips as a way of promoting the Travel Club.

4.7 Calendar

The Secretary reported that the calendar was being printed and should be in the office by the end of July. Exec members were encouraged to boost sales among their own clubs.

4.8 Safety in the Mountains

The Secretary presented a paper outlining the history of this publication and advising that copies were running low and we needed to plan a reprint now. After discussion the following motions were put:

THAT we continue with the publication of Safety in the Mountains and reconfirm the previous guidelines:

- A small book to keep down weight
- Content to be essential summaries as a field guide , not a full manual
- Attractive and friendly for the user
- Suitable for a wide range of mountain users

THAT the 11th Edition be a new edition in full colour.

THAT a sub committee be convened to oversee the production of the 11th Edition of Safety in the Mountains. The sub committee is to ensure that the issue is ready by March 2012 and will report to the October meeting with a detailed budget and time frame. A provisional allocation of \$6000 to cover editorial / design costs was approved with \$3000 able to be spent in the current financial year.

Phil Glasson / Robin McNeill CARRIED

Sub Committee convenor is Robin McNeill, with Brian Stephenson and Owen Cox to assist and the convenor has the power to co-opt other people.

Secretary noted that we had electronic files of the present text.

5 ADVOCACY

5.1 Review of 80th Conference

The President gave a review of the Conference and thanked the Executive for their support and particularly the work done by Quentin Duthie and Ben Clendon to help organize the event. It was noted that 142 people attended and although all costs had not yet come through it was expected that the Conference would not be a financial cost to the FMC.

(NB The figure of 142 is the mean of Gail's official spreadsheet 133 and Dave Bamford count at morning tea Sat of 150 - this explanatory note will not appear in minutes !! It seems as though we don't have a 100% accurate figure of attendance – just as well there wasn't an evacuation and we had to mark a roll !!!)

It is now important to maintain momentum through:

- Activity leading up to the election and into 2012
- Publication of proceedings.
- The promotion by FMC of the work of the Kea Conservation Trust.
- Action around cuts to DoC funding and its implication for the Huts & Tracks network
- Promoting the work of Walking Access Commission and issues associated with access (a particular current issue is around the central North Island)
- Monitoring what is happening to conservation land outside National Parks, Conservation Parks and Forest Parks (previously known as “stewardship land”)

5.1.1 Activity leading to Election

Given the present state of the Economy and the constraints being claimed by the Government on Government spending (due in part to the Christchurch earthquakes) it was felt that any campaign to aim for more money for outdoor recreation / conservation was unlikely to gain traction. The President will prepare a manifesto highlighting issues of relevance to FMC for publication in the August Bulletin.

5.1.2 Publication of proceedings

The Conference subcommittee planned to collate the speech notes and other material into some form of book. An editor would then link this material with sections of text and provide illustrations.

It was noted:

- That there should be sufficient in the Conference funds to cover this cost
- That it would take up to 12 months for the material to be collated and published.

AGREED that the Conference sub committee will prepare a paper for the October Exec meeting giving details about exactly what was planned, proposed budge, timeframe and who would be engaged to edit the proceedings

5.1.3 Kea Conservation Trust

President noted that this would not require funding from FMC's general operations but rather the FMC being able to use its membership to promote the work of the Trust. DoC had agreed to make \$4000 available to the FMC to enable the FMC to do this work.

President was to follow up the allocation of this funding.

This work would be coordinated by Quentin Duthie and Peter Wilson offered to assist.

5.1.4 Action around Huts & tracks

This the ongoing work of FMC and is continually being addressed in our current activity.

5.1.5 Walking Access & Access issues

The FMC should encourage clubs to make contact with the WAC and work to raise the profile of the WAC.

Noted that an Access page had been established on the website where Access issues can be publicised and an "Access Issue Form" had been created to encourage Clubs and Individual Supporters to bring access issues to the attention of FMC.

5.1.6 Unprotected Public Conservation Land

No action was determined by the executive at this stage as to how this issue should be followed up.

Summary:

The executive was unanimous in their view that the Conference had been a great success and it was moved:

THAT the Conference Sub Committee of Richard Davies, Quentin Duthie and Ben Clendon be thanked for the hours of work they put in to the Conference and congratulated for the outstanding success of the Conference.

Rob / Mitchell / Robin McNeill

CARRIED by ACCLAMATION

5.2 *Submissions*

Submissions made 19/3/2011 to 24/6/2011

DoC Geraldine	Hakaterere Conservation Park	Dennis Page
Ministry Environment	National Biodiversity Statement	Owen Cox
Walking access Commission	Unformed Legal Roads Guidelines	David Barnes
Southland District Council	Nevis Snowmobile Concession	David Barnes
DoC Southland	NIWA station on Castle Mount	David Barnes

Submissions due

Local Govt Select Comm.	Freedom of Camping Bill	due 29/6/2011	Owen Cox will draft
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Richard Davies drew the executive's attention to a Law Society Paper reviewing the Incorporated Societies Act which may have implications for the FMC and member clubs. He will look at the proposals and determine whether FMC should respond. Submissions close 30/9/2011

5.3 *Relationship with DOC*

There was general discussion about the implications of the job losses just announced in DOC and the general difficulty in having meaningful consultation with DoC on issues of mutual interest.

AGREED that the President, Vice President and Owen Cox seek a meeting with the Director General of DOC to discuss:

- The implications and present status of the Destination Management Framework planning.
- Issues around Hut passes, Annual Hut passes and huts & tracks in general

Further AGREED that FMC should seek to establish a Memorandum of Understanding with DoC over how DOC will consult with FMC and what procedures and issues should be discussed.

Robin McNeill to convene a sub committee with David Barnes and Brian Stephenson to draft a suitable MoU and then the President, Vice President & Owen Cox to discuss this with Director General of DoC.

There was discussion over a draft letter submitted late by Rob Brown to DoC re Capital/Operating budgets for Recreation expenditure in each conservancy. Not all members had seen the draft and after discussion it was AGREED that it was not appropriate to pursue this issue at the moment.

5.4 *DOC/NGO Forum*

Owen Cox reported on the meeting held on 24/6/2011

- Helihunting temporary concessions will extended for a further year as the issue has not been resolved.
- DoC has real funding issues in working within the budgetary constraints imposed by the Government.
- The Porters Pass land transfer has not happened (yet) – waiting on a response from the Skifield.

It was noted that FMC and NZDA shared common ground in our opposition to Aerial Trophy Hunting and it was AGREED that we should be represented at the NZDA Annual Conference to be held in Tuatapere. AGREED that Robin McNeill would be our representative and that he should look at the conference programme and decide how many sessions he should attend and FMC would reimburse costs accordingly.

5.5 *Wild Rivers Campaign*

Tony Haddon reported that there was nothing to report at present.

David Barnes reported that we had withdrawn from Nevis Water Conservation Order process but are prepared to support Fish & game as required.

5.6 *Regional Advocacy*

5.6.1 Northern Report

The FMC will follow up issues associated with access in the Kaimanawas and Northern Ruahines. Secretary will coordinate with Barbara Morris and Owen Cox to prepare a report for Walking Access Commission. FMC is willing to attend meetings with relevant authorities to try and improve access in these areas.

5.6.2 Central Report

Nothing to report

5.8.3 Top of South Report

MTB use of Heaphy Track has generated problems that were anticipated. Track use is heavy and is suffering damage in places. There is now talk about having to put more gravel on the track, widen areas and bridges to cater for the number of MTB users. This will detract from the remote experience this track offers to NZ trampers.

5.8.4 South Report

The McKenzie Forum has had its funding cut by 50% and is currently running on the goodwill of members. Executive members should contact Peter Wilson directly with their ideas about what FMC may wish to achieve from participation in this forum.

6 Reports from Other Bodies

6.1 *Mountain Biking*

Heaphy track referred to in item 5.8.3

Barbara Morris reported that MTBNZ is submitting a generic document to the various pre-draft CMS consultations, with emphasis on conservative values such as no heli-biking, while also being pro-active for mountain-bike access where appropriate

6.2 *NZGB* Nothing to report.

6.3 *Walking Access Commission*

Brian Stephenson gave a verbal report

- John Forbes is the new Chair of the WAC
- The Board has been trimmed by Cabinet to 6 members.
- Mike Barnett is a new appointee

6.4 *NZ Conservation Authority*

Brian Stephenson gave a verbal report.

Members tenure is continuing until final appointments are confirmed

6.5 *MSC Report* Nothing to report

MEETING CLOSED at 4:20pm

Confirmed as a true and correct record



29/10/2011

Date

APPENDIX 1**Appointments from FMC to other bodies June 2011**

ORGANISATION	Upto June 2011	From June 2011
AUCKLAND ASSOCIATED MOUNTAIN CLUBS	Brian Stephenson	Brian Stephenson
DOC / NGO FORUM	Wellington Members	Wellington Members
ENVIRONMENTAL & CONSERVATION ORGANISATION (ECO)	Ben Clendon	Withdrawn
FMC MOUNTAIN & FOREST TRUST	President (ex off) Owen Cox (exp 2013) David Barnes (exp 2013) David Round (exp 2011) Arnold Heine. (exp 2013) Secretary - non voting Treasurer – non voting	President (ex off) Owen Cox (exp 2013) David Barnes (exp 2013) Arnold Heine. (exp 2013) Brian Stephenson (exp 2013) See Minutes Secretary - non voting Treasurer – non voting
LAND & WATER FORUM (Previously Sustainable Land Use Forum)	Richard Davies	Richard Davies
MAEREWHENUA TRUST	David Round	Graeme Lythgoe
MTB LIAISON	Barbara Morris	Barbara Morris
MOLESWORTH STEERING COMMITTEE	Andy Dennis (exp 2011)	Andy Dennis (exp 2016)
NZ CONSERVATION AUTHORITY	Brian Stephenson	No action required
NZ GEOGRAPHIC BOARD	David Barnes	No action required
NZ LAND SAR LIAISON	Chris Munn	Richard Davies
NZ LANDCARE TRUST	Owen Cox	No action required
NZ MOUNTAIN SAFETY COUNCIL	Phil Glasson	Dennis Page
NZ TRANSANTARCTIC ASSOCIATION ADVISORY COMMITTEE	Arnold Heine	Arnold Heine
OUTDOORS NZ	Withdrawn	
SPORT AND RECREATION COMMISSION (SPARC) LIAISON	Owen Cox	Withdrawn
THAR LIAISON GROUP	Rob Brown	Rob Brown
TOURISM ON PUBLIC LANDS FORM	Richard Davies Owen Cox	Richard Davies Owen Cox
WALKING ACCESS COMMISSION	Brian Stephenson	No action required
WILD RIVERS	Tony Haddon	Tony Haddon