



EXECUTIVE MEETING MINUTES

DATE 29 October 2011
VENUE Hutt Valley Tramping Club Rooms

The meeting opened at 9:30 am.

Present at 9:30

Richard Davies in the Chair, Rob Brown, Owen Cox, Quentin Duthie, Phil Glasson, Baz Hooper, Graeme Lythgoe, Robin McNeill, Dennis Page, Lesley Topping.

Present from 10:45 (delayed by transport)

David Barnes, Barbara Morris, Peter Wilson (until 3:15)

(NB To maintain consistency with the Agenda, previous minutes and the paper numbering, the minutes will reflect the original agenda order rather than the actual order in which various items were considered)

Shaun Barnett (Bulletin Editor) was present from 9:30 until 11:00.

DOC guests Dave Jane and Gavin Walker present 11:30am to 1:45pm

1 FORMAL

1.1 *Apologies*

Paddy Gresham, Tony Haddon, Rob Mitchell, Brian Stephenson.
 AGREED that the apologies be received

1.2 *Confirmation of minutes of Exec meeting held 25 June 2011 in Wellington*

AGREED that the minutes of the Executive meeting held 25 June 2011 be confirmed

1.3 *Matters Arising from those minutes (not covered elsewhere in the agenda):*

2012 AGM confirmed at Sudima Hotel, Christchurch on 9 June with Exec meeting on 10 June

2 GOVERNANCE

2.1 *Management Committee Report*

A report covering Management Committee discussions & decisions between 26/6/2011 and 28/10/2011 was received.

2.1.1 Archiving Email 30/6/2011

Agreed to spend around \$250 getting the books in the lockup covering previous conferences scanned and converted to pdfs so they can be stored on our e-Archive site.

2.1.2 March 2012 Exec Meeting (at cheque signing 19/7/2011 & meeting 3/10/11)

Agreed that this be held on Matiu/Somes. Travel to Matiu/Somes in the morning of Sat 10th, stay overnight on the Island and return on Sunday 11th.

2.1.3 AGM Venue 2012 (at cheque signing 19/7/2012)

Agreed that this be held at a hotel adjacent to Christchurch Airport. Secretary to go ahead and confirm bookings. Format to be determined.

2.1.4 Rob Brown talking to High Country Leaseholders (email 17/8/2011)

Agreed that we support Rob attending a High Country Leaseholders forum on 26/8 (at invitation of Philip Todhunter - Lake Heron) to give our perspective. FMC will meet mileage expense for the trip.

2.1.5. Insurance Renewal 2011/2012 (email 23/9/211)

Agreed to:

General Liability: Reduce the excess and pay the \$25 extra in premium (This is Travel Club cover)

Employers Liability and Statutory Liability: Leave the level of cover at the lower level.

Association Liability: Keep the higher excess for the slightly lower premium

2.1.6 Conference Budget (Items 2.1.6 to **Meeting 3/10/11 12:10pm to 1:15pm**)

Trust to be asked to contribute \$5000 towards the conference

Forest & Bird to be invited to invoice FMC for photocopying (Quentin to arrange)

Provide for a sum of \$3500 to cover preparation of report from 80th Conference.

The report to be in two parts:

- A comprehensive coverage of all presentations and summaries of each days proceedings. This would be in electronic form with only a limited number of hard copies printed - (photocopied ?)
- A full colour 4 page A4 leaflet highlighting the main points and what we want achieve. This would be printed and get wide distribution (clubs, attendees, MPs etc).

Agreed that we should contract one person to take full responsibility for this work.

Noted that this would leave the net surplus/loss on the Conference at \$0.

2.1.7 Secretary replacement

Suitable notice to be published in October and November e-newsletter and November Bulletin.

Applications to close on 30 November. Phil to draft wording of notice which will then be circulated to Management Committee for comment.

2.1.8 Webmaster replacement follow same procedure as Secretary replacement

2.1.9 October Exec Meeting

Agreed that this would start at 9:30 with routine / non controversial matters first and would finish at 4:00pm.

2.1.10 MSC AGM

Secretary to attend. Noted that we do not have an Exec member assigned to this liaison at present.

2.1.11 2012 Annual Report Agreed that the new format used in 2011 be repeated in 2012.

2.1.12 Meeting with Peter Garrett of Alpine Risk 28/10/2011. Richard will do this with Owen as back up (This meeting was subsequently cancelled as Peter Garret was not available)

MOTION THAT the decisions taken by the Management Committee as listed in the attached paper be confirmed

Richard Davies / Dennis Page CARRIED

2.2 FMC Trust Board

No meeting had been held. Secretary reported:

- John Simpson has accepted appointment to the Trust Board for a 3 year term expiring in June 2014.
- Trust Board has been advised that a grant of \$2500 to Brian Wilkins for a book, approved in 2009, will be uplifted shortly.
- Trust Board has received a request for a grant from Paul Maxim to assist in private publication of a book on Bill Denz. Further information has been sought from Paul.
- The Trust will from November start sending out letters to those who made donations via the Appeal Envelope inviting them to make another donation. Letters will only go to those who are not Individual Supporters (they are invited to donate when they receive the renewal invoice). The letters will go out a year after the previous donation was received.
- Donations are still coming in from the Appeal Envelope. \$405 has been donated by this appeal since March 2011 and the total is now \$5555.

3 ADMINISTRATION

3.1 Correspondence (Not discussed)

3.1.1 Auckland TC & Otago UTC - Request that FMC write to all District Councils & DOC re Freedom of Camping Bylaws.

NB Brian was to draft an appropriate letter but nothing has come through. Owen will pick this up and a letter will be sent to all Local Authorities.

3.1.2 Catherine Sintenie – Letter re Te papa Display

NB This item has been carried over to March 2012 meeting

3.2 Finance

3.1.1 Summary of financial position up to 30 September 2011

This was received and briefly discussed. Treasurer advised that there were no areas of concern.

MOTION THAT the payments and transfers for the following periods:

DATES		CHEQUES		TOTAL
START	FINISH	START	FINISH	
1/6/2011	30/6/2011	5378	5405	\$16724.53

1/7/2011	31/7/2011	5406	5422	\$29297.21
1/8/2011	31/8/2011	5423	5441	\$9193.52
1/9/2011	30/9/2011	5442	5457	\$83,255.95
			TOTAL	\$138,471.21

as circulated, be approved for payment retrospectively.

Graeme Lythgoe / Phil Glasson CARRIED

3.3 *Maerewhenua Trust*

Graeme Lythgoe reported on the meeting of the Maerewhenua Trust he attended on 28 October. It was noted that the Maerewhenua Trust had agreed to increase its annual contribution to FMC by \$2500.

3.4 *Honoraria Review*

No paper had been received from Brian with recommendations for Honoraria for year starting 1/3/2012 .

THAT the Management Committee have the authority to set the remuneration for the Secretary and Treasurers positions as these were no longer covered by Honoraria.

Richard Davies / Dennis Page CARRIED

The Secretary's remuneration would be from the date of appointment of the new Secretary and the Treasurer's from the earlier of the date of the 2012 AGM when present Treasurer's elected term finishes or the date a new Treasurer is appointed.

3.5 *Website & IT*

The paper prepared by Phil Glasson was received without discussion.

3.6 *Club Visits*

Rob B reported he had visited Christchurch TC and Canterbury UTC
Lesley reported she had visited Waikato TC

Still to do:

Rob B has rescheduled Peninsula TC and will aim to visit Rangiora TC early in 2012
Baz has still to arrange to visit Rangitikei TC
Brian Howick TC

3.7 *Club Fees 2012*

The paper from the Secretary giving the final details of the new Club Registration / Fee structure was received together with the explanatory notes to be sent to all clubs. After brief discussion the following motions were put:

1 THAT the club fee structure for year 1/3/2012 to 28/2/2013 be

Full Declaration Clubs: \$10 / member for 1st 500 members, \$5 / member for 501 to 1000 members and \$1 / member for all members over 1000.

Partial Declaration Clubs: \$12 / member for 1st 500 members, \$7 / member for 501 to 1000 members and \$1 / member for all members over 1000.

NB: For all clubs who choose Full Declaration this is no increase in fee.

- 2 THAT there be no change in any other subs for year 1/3/2012 to 28/2/2013
- 3 THAT a Full Declaration Club be required to have at least 20 members and a Partial Declaration Club at least 5 members.
4. THAT where a Full Declaration club can show that one or more of its members have already paid a registration fee to the FMC for the current year then the club may deduct the membership fee for that member(s) from its subs due to the FMC. Where a club chooses to do this then the club's AGM voting will be based on the number of memberships actually paid to FMC.
5. THAT the Secretary be required to monitor Club Membership and to report to each Executive meeting in detail.

David Barnes / Phil Glasson

CARRIED

3.8 Membership.

The Secretary reported that:

- Club membership had shown a slight increase of around 50 – 60 on last years figures.
- Individual Supporter membership had shown a healthy increase and now exceeded 500. FMC was generally getting 8 – 12 new Supporters each month – mainly via the website.
- The number of Schools/Polytechnics was steady but actual membership was increasing
- “Other members” associated with clubs was increasing and some clubs till had not supplied this figure.
- Ngahere TC had gone into recess.
- Massey University AC was effectively suspended for failing to register the minimum of 10 members.
- There had been an approach from an Climbing Group in Hawkes Bay and an Outdoor Activities Club in Auckland.
- Guiding NZ was enquiring about membership so that they could access the Youth Scholarships.

Secretary to write to Canterbury Mountaineering Club and Tongariro Tramping Club outlining the new Club membership rules and inviting them to join FMC.

Executive members urged to supply Secretary with names & contact details of any other potential clubs.

3.9 Secretary and Treasurer Positions

Noted that these positions had been advertised in October Newsletter and on the website. They will be advertised in the November Bulletin and November Newsletter and by way of circular to all clubs.

Executive members were encouraged to consider among their acquaintances people who might be interested and approach them.

3.10 Next Meeting - 10/11 March 2012

People to assemble at Queens Wharf East/West Ferry terminal in time to catch 10:00am sailing to Matiu/ Somes Island.

Graeme volunteered to look after catering from Saturday lunch through to Sunday lunch.

3.11 *Ki Waho Magazine*

Latest copy circulated here. Agreed that we exchange the FMC Bulletin with ONZ Ki Waho.

3.12 *Future Conference*

Quentin presented a paper summarizing the 2011 80th Conference (decisions minuted in item 2.1.6)

Noted that the Executive should consider when it would be appropriate to hold the next Conference. Deferred to March 2012 meeting

4 MEMBERSHIP & PROMOTION

4.1 *Publicity / Promotion*

Barbara reported briefly on Publicity & Promotion.

- The Individual Supporter Brochure had been reprinted and was inserted in the October Walking Mag
- There was unspent funds in the promotion budget though there were no firm plans as to whether / how to use these funds

4.2 *Video Competition*

This has lapsed and was not discussed

4.3 *Bulletin*

4.3.1 Shaun spoke to his paper related to a possible name change for the Bulletin and Logo redesign.

AGREED that:

- The name of the Bulletin be changed to “Back Country Bulletin” with the byline “Official Quarterly Journal of Federated Mountain Clubs” remaining on the cover.
- Appropriate to review the whole layout / format of the Bulletin now that it was in full colour but not changing the size.
- Shaun to prepare a dummy cover in liaison with Hullabaloo and send to Secretary for circulation to the Executive.
- Authorise up to \$500 to engage Jo Kinley in work associated with updating the logo – Shaun to liaise with Hullabaloo and the Secretary
- Hoped that these changes can be implemented in time for the March 2012 Bulletin

4.3.2 Advertising Rates

There was discussion about the present advertising rates. Comment from the Advertising Manager was noted. It was AGREED that:

- Now that the Bulletin was in full colour and there had been no increase in advertising rates for several years it was appropriate put in place an increase of not less than 10%.

- The 50% discount for advertising extended to member clubs will only apply to advertisements of half page or less.
- The general policy of restricting advertising to 25% of total space was confirmed.
- The Management Committee will approve the final rates.
- The new rates to be implemented as existing contracts roll over.

The Secretary to advise the Advertising Manager of the above and seek a reviewed rate card for the Management Committee to consider.

4.3.3 Shaun alerted the Executive of an article on River Crossing which would be published in the November Bulletin which may lead to the Mountain Safety Council raising some concerns about the article's content. The Executive was comfortable with what was being proposed and felt that river crossing techniques needed wider discussion.

4.4 Youth Scholarship

Dennis Page reported on the second round of Youth Scholarships.

Three applications had been received . Two Skills Award applications did not meet the criteria and the Scholarship Committee has approved the award of an Expedition Award to James Thornton of the Otago University Tramping Club.

Noted that there was a need to amend details on the Application form to ensure the information supplied was in line with what the Scholarship Committee needed.

The third round of Scholarships would be advertised early in 2012 with a closing date in April.

4.5 Travel Club

The comprehensive report prepared by John Dobbs was received without discussion.

4.6 Calendar

The Secretary reported that sales to date totalled about 500. Sales to Individual Supporters were very good but sales to clubs was disappointing. Only 5 clubs had taken the opportunity to promote the calendar by collating orders from club members. Another promotion to clubs would be sent out in early November.

The most successful promotion was by way of the full colour flyer sent to all Supporters and Trust Donors.

There was discussion about the 2013 calendar and it was noted that there was a chance that Craig Potton Publishing may not consider the Tramping Calendar to be economically feasible to continue with.

AGREED that:

- FMC is willing to continue the contract with Craig Potton Publishing for 2013 on the same terms as 2012 but acknowledges that as the contract is a "no risk" contract to FMC the decision to continue in 2013 is in Craig Potton Publishing's hands.
- Rob Brown will prepare a plan for the March 2012 Executive meeting with ideas about improving the marketing to and uptake by clubs of the 2013 Calendar.
- The FMC Mountain & Forest Trust be asked to meet the cost of sending a 2012 calendar to all donors who donated \$50 or more.

4.7 Safety in the Mountains

Robin McNeill spoke to his paper outlining progress on the rewrite of Safety in the Mountains.

Noted that this was a complete rewrite of all the content, new graphics would be used and the book laid out by a professional book designer. The Executive was supportive and enthusiastic about the finished product. Robin advised that the book may have to be A5 size to accommodate the material and graphics.

MOTIONS

1. THAT the Executive approve in principle the format and content of the 11th Edition of Safety in the Mountains as outlined in the paper.
2. THAT the Executive authorise a total of \$15,000 to cover the production and printing.
3. THAT the copyright of the 11th edition of Safety in the Mountains be assigned to Robin McNeill on the understanding that he would assign all rights, other than the ability to reassign the rights of this and subsequent editions and to not hinder his own use of the material, to Federated Mountain Clubs.

Robin McNeill / Phil Glasson CARRIED

5 ADVOCACY

5.1 Discussion with DOC

From 11:30am to 1:10pm the executive adjourned its normal agenda and discussed matters of mutual interest with Dave Jane and Gavin Walker from the Recreational & Historic Research and Development unit in DOC Head Office.

The DOC staff explained the present restructuring being carried out in DOC and how it would impact on DOC's work and the administration in Head Office and the Conservancy offices.

The DOC staff then talked about the Destination Management Framework and its impact on how DOC will manage its assets.

The discussion was free flowing with questions, answers and opinions exchanged. Dave Jane and Gavin Walker stayed for lunch to enable more informal discussion.

5.2 Submissions

5.2.1 Submission made since 29/6/2011

DOC West Coast	Helicopter Landings at Fox	Tony Haddon
DOC West Coast	Helicopter Concessions at Fox	Tony Haddon
DOC Northland	Kauri Park Proposal	Barbara Morris
DOC Head Office	Aircraft Access in Wilderness Areas	David Barnes
Law Commission	Review of Incorporated Societies Act	Phil Glasson
DOL	Adventure Tourism Regulations	David Barnes
Parliament	Freedom Camping Act	Owen Cox
Tasman DC	Abel Tasman Foreshore Plan	Tony Haddon

5.2.2 Submissions coming up

DOC Canterbury	Arthurs Park NPMP proposed changes	7/12/2011	Peter Wilson
DOC Canterbury	Aoraki/Mt Cook NPMP proposed changes	7/12/2011	Rob Brown
DOC Otago	Plan to put Huts in Rees/Dart into Booking system	12/1/2012	David Barnes

Comments from other Exec members on these submissions to the named people as soon as possible

5.3 Reports from recent Meetings

5.3.1 DoC/NGO

Noted that the August meeting had been cancelled and no FMC representative went to the meeting on 20/10/2011

5.3.2 The following meetings were not reported back to the Executive

Tourism On Public Land Forum 2/9/2011
 Meeting with Mike Davies re Safety definitions and track closing
 Meetings with DOC re DMF and Huts & Tracks
 President with Minister Conservation 18/7/2011

5.4 ***Tourism Safety Regulations***

David Barnes spoke briefly to his paper on this topic. It was noted that a one page guidelines to clubs would be posted out in early November. In view of a potential issue where clubs enrolled people as members for short periods of time to participate in courses as members it was resolved:

THAT FMC adopts a policy that full declaration clubs which enroll members solely for the duration of an instructional course or similar event, not exceeding two months in length, not be required to declare those members to FMC for the purpose of calculating FMC levies or voting rights.

David Barnes / Phil Glasson CARRIED

5.5 ***Hut Booking Policy***

AGREED that the paper submitted by the President to DOC in August 2011 relating to Hut Passes and Hut Booking systems be confirmed as FMC policy and publicised as such on the website

5.6 ***FMC Policy on non NZ Citizens paying extra compared to NZ Citizens for use of resources on conservation land.***

The Secretary raised the point that FMC did not have a policy on this point. It was agreed that the group going to the Haurangi hut overnight could discuss this matter informally and report back to the March meeting if there was a consensus.

5.7 ***Wild Rivers Campaign*** No report5.8 ***CMS Reviews***

Peter Wilson reported:

- There were 6 CMS reviews in progress now.
- FMC had not contributed to the first round of submissions and it had been pointed out that it was probably easier to get changes if they were notified early so that they could be incorporated into the final draft rather than waiting for the public submission stage on the final draft. There was still time to have some comment at the preliminary stages.
- He will prepare Preliminary comments which will need to be peer reviewed by one or two exec members.
- Comments were needed – particularly on the North Island CMS Reviews.

Deadlines: 15 November for Preliminary Comments to Peter Wilson
 20 December for final comments to Peter Wilson

5.9 ***Regional Advocacy***

5.9.1 Northern Report

East Taupo Lands Access:

There had been a meeting and preliminary discussion with Ric Cullinane, Operations Manager for WAC, after which WAC was meeting with DoC. Unconfirmed reports indicate some possible progress on this issue.

5.9.2 Central Report Nothing to report

5.9.3 Top of South Report

Tony Haddon's written report on his meeting with the Mokihinui Trust re the Od Ghost Road proposal was received without discussion.

5.8.4 South Report

5.8.4.1 Tenure Review

Submissions made since last Executive meeting:

The Poplars	Owen Cox
Bog Roy	Mike Floate
Chetwynd	Owen Cox

Submissions due:

Blue Mountain	Canterbury	22/11/11	Owen Cox
Caithness	Otago	29/11/11	Mike Floate
Manuka Point	Canterbury	13/12/11	Owen Cox
Caberfeidh	Canterbury	20/12/11	Owen Cox
Ribbonwood	Otago	20/12/11	Mike Floate

Covered by:

Executive members with knowledge of these areas were urged to provide comments to the people preparing the submission

Mike Floate has flagged these as coming up: (Otago area)

Minaret Station	19752 ha	PO 274	Possible addition to Mt Aspiring NP
Longlands	2,083 ha	PO 260	
Matakanui	3,601 ha	PO 324	

Restarts:

Lowburn Valley	5,814 ha	PO 256	
Robrosa	3,735 ha	PO 252	Public access to Pisa Range
Gorge Creek	2,293 ha	PO 096	Public Access to Old Man Range
Gorge Creek	920 ha	PO 378	
Mt Stalker	5,600 ha	PO 341	Can enhance recreation on Kakanui Range
Eweburn	2,639 ha	PO 074	
The Wandle	1,481 ha	PO 328	Land can be added to Rock & Pillar CP

Withdrawn:

Hunter Valley	22,762 ha	PO 179	Withdrawn from 2011-2012 reviews
---------------	-----------	--------	----------------------------------

Rob Brown had attended a meeting with landowners on 17/8/2011 - no report

5.8.4.2 McKenzie Forum

Peter Wilson gave a verbal report on progress at this forum.

5.8.4.3 Aerial Trophy Hunting

Rob Brown noted that he had already circulated a report from the meeting organised by DOC Canterbury on 13 October which discussed this matter with stakeholders.

No further progress and the issue remains a contentious one.

6 Reports from Other Bodies

6.1 Mountain Biking

Arthurs Pass MP Review:
Mountain Bike Association has advised it would not support any attempt to have mountain-bike sporting/concession events on the Poulter track.

6.2 NZGB Nothing to report.

6.3 Walking Access Commission No report

Robin McNeill spoke to a proposal from WAC that would enable clubs to utilise the Walking Access Mapping System on their own website. Further details to follow.

6.4 NZ Conservation Authority No report

6.5 MSC Report Not discussed

6.6 Kea CT

Quentin reported briefly on this and it was AGREED:

AGREED that FMC would join the Kea CT at a cost of \$100 per annum.
Quentin would prepare a plan for using the money allocated to FMC for the Kea campaign.

MEETING CLOSED at 4:00pm

Confirmed as a true and correct record

Date

DRAFT